

## **7. Plan Maintenance**

### **7.1. Update Process Summary**

The government entities of Franklin County and our municipalities have been integral in the drafting of this HMP update. All Franklin County municipalities have reviewed and approved the plan for staffing to PEMA and FEMA for acceptance. Upon “Approval Pending Adoption” from FEMA, the final draft of this plan was sent to all municipalities for approval and adoption.

### **7.2. Monitoring, Evaluating, and Updating the Plan**

FCDES staff, representatives from stakeholders (internal and external), the Hazard Mitigation Plan Steering Group (HMPSG), and the general public will be invited to review the plan annually or more often if a major event occurs, to recommend changes to the plan. Any change in hazard will also be incorporated into the HVA at these annual reviews. These reviews shall occur 12 months following plan adoption, and every 12 months thereafter.

This plan will be formally updated every 5 years using information gathered from annual reviews and observations. Planning for this semi-decadal update shall begin immediately following the 4 year annual review and shall be completed approximately 3 months prior to the 5 year anniversary (see **Figure 7.2.1** below).

## Franklin County Hazard Mitigation Plan - 2023

Year	Activity	Participants
1	Annual Review and Update	HMPT Steering Group FCDES & County Staff County EMC/Local EMCs Municipal Leaders Community Groups Non-Government Organizations Citizens
2	Annual Review and Update	HMPT Steering Group FCDES & County Staff County EMC/Local EMCs Municipal Leaders Community Groups Non-Government Organizations Citizens
3	Annual Review and Update	HMPT Steering Group FCDES & County Staff County EMC/Local EMCs Municipal Leaders Community Groups Non-Government Organizations Citizens
4	Annual Review and Update	HMPT Steering Group FCDES & County Staff County EMC/Local EMCs Municipal Leaders Community Groups Non-Government Organizations Citizens
5	Semi-decadal Review and Update	HMPT Steering Group FCDES & County Staff County EMC/Local EMCs Municipal Leaders Community Groups Non-Government Organizations Citizens

**Figure 7.2.1: Franklin County HMP Maintenance Schedule**

Annual evaluations shall consist of input and observations from the entire HMP Team to include:

- Addition of Mitigation Actions
- Mitigation Action Progress
- Hazard Changes/Additions
- Update/Modify Plan Goals/Objectives

- Additions/Changes to the Hazard Mitigation Planning Team

FCDES will be responsible for monitoring progress and incorporating changes to the HMP annually.

### **7.3. Continued Public Involvement**

As was done during the development of the 2023 Hazard Mitigation Plan (HMP) update, the HMPSG will involve the public during the annual evaluation and update of the HMP through various workshops and meetings. The public will have access to an electronic copy of the current HMP through their local municipal office, Franklin County Department of Emergency Services, or the Franklin County Plans Department. FCDES will also keep a paper copy of the plan in the Emergency Operations Center (EOC), should a citizen not have ready electronic access. Information on upcoming events related to the HMP or solicitation for comments will be announced via social media and Franklin County webpage (<http://www.franklincountypa.gov/>) postings. The HMPSG will incorporate all relevant comments during the next update of the HMP.

## 8. Plan Adoption

Plan was submitted to the Pennsylvania State Hazard Mitigation Officer on \_\_\_\_\_, 2023. It was forwarded to FEMA for final review and approval on \_\_\_\_\_, 2023. FEMA granted approval-pending-adoption on \_\_\_\_\_, 2023. Full approval from FEMA was received on \_\_\_\_\_, 2023.

**Appendix M** of this plan includes copies of the local adoption resolutions passed by Franklin County and its municipal governments. Adoption resolution templates were provided to assist the County and municipal governments with recommended language for adoption of the HMP.

Franklin County Hazard Mitigation Plan - 2023

**Franklin County 2023 Hazard Mitigation Plan**  
***County Adoption Resolution***

Resolution No. \_\_\_\_\_  
Franklin County, Pennsylvania

**WHEREAS**, the municipalities of Franklin County, Pennsylvania are most vulnerable to natural and human-made hazards which may result in loss of life and property, economic hardship, and threats to public health and safety, and

**WHEREAS**, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities, and

**WHEREAS**, Franklin County acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds, and

**WHEREAS**, the Franklin County 2023 Hazard Mitigation Plan has been developed by the Franklin County Department of Emergency Services in cooperation with other county departments, local municipal officials, and the citizens of Franklin County, and

**WHEREAS**, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Franklin County 2023 Hazard Mitigation Plan, and

**WHEREAS**, the Franklin County 2023 Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural and human-made hazards that face the County and its municipal governments,

**NOW THEREFORE BE IT RESOLVED** by the governing body for the County of Franklin that:

- The Franklin County 2023 Hazard Mitigation Plan is hereby adopted as the official Hazard Mitigation Plan of the County, and
- The respective officials and agencies identified in the implementation strategy of the Franklin County 2023 Hazard Mitigation Plan are hereby directed to implement the recommended activities assigned to them.

**ADOPTED**, this \_\_\_\_\_ day of \_\_\_\_\_, 2023

**ATTEST:**

**FRANKLIN COUNTY COMMISSIONERS**

\_\_\_\_\_

By \_\_\_\_\_

By \_\_\_\_\_

By \_\_\_\_\_

**Franklin County 2023 Hazard Mitigation Plan**  
***Municipal Adoption Resolution***

Resolution No. \_\_\_\_\_

<Borough/Township of Municipality Name>, Franklin County, Pennsylvania

**WHEREAS**, the <Borough/Township of Municipality Name>, Franklin County, Pennsylvania is most vulnerable to natural and human-made hazards which may result in loss of life and property, economic hardship, and threats to public health and safety, and

**WHEREAS**, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities, and

**WHEREAS**, the <Borough/Township of Municipality Name> acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds, and

**WHEREAS**, the Franklin County 2023 Hazard Mitigation Plan has been developed by the Franklin County Department of Emergency Services in cooperation with other county departments, and officials and citizens of <Borough/Township of Municipality Name>, and

**WHEREAS**, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Franklin County 2023 Hazard Mitigation Plan, and

**WHEREAS**, the Franklin County 2023 Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural and human-made hazards that face the County and its municipal governments,

**NOW THEREFORE BE IT RESOLVED** by the governing body for the <Borough/Township of Municipality Name>:

- The Franklin County 2023 Hazard Mitigation Plan is hereby adopted as the official Hazard Mitigation Plan of the <Borough/Township>, and
- The respective officials and agencies identified in the implementation strategy of the Franklin County 2023 Hazard Mitigation Plan are hereby directed to implement the recommended activities assigned to them.

**ADOPTED**, this \_\_\_\_\_ day of \_\_\_\_\_, 2023

**ATTEST:** **<BOROUGH/TOWNSHIP OF MUNICIPALITY NAME>**

By \_\_\_\_\_

By \_\_\_\_\_

## **9. Appendices**

Appendix A: Bibliography

Appendix B: Meeting Minutes/Sign-In Sheets/Briefings

Appendix C: Correspondence/Participation/Public Outreach

Appendix D: Worksheet Survey Responses

Appendix E: Franklin County HMP Data Collection Tools

Appendix F: Special Flood Hazard Area Terminology

Appendix G: County DFRIM Maps

Appendix H: County and Municipal HMP Adoption Resolutions